

Paper Document Workflow - word search

PUZZLE / DEFINITION WORKSHEET / SOLUTION

Find 12 words. Words can run in any of eight directions.

L	G	X	E	D	N	I	E	J	Z	Q	B	G	Q	Y	R	W	W
R	K	H	V	M	I	N	L	T	K	I	T	N	Z	F	G	W	F
B	B	P	M	U	A	V	N	U	M	H	I	I	H	T	N	G	I
X	U	B	H	R	H	H	E	K	H	I	L	M	A	A	N	A	L
Y	P	Q	R	Q	L	A	N	I	G	I	R	O	L	I	T	A	E
Q	R	B	U	W	C	O	P	Y	P	C	E	C	D	Z	V	H	N
U	E	B	D	K	W	L	T	R	O	S	V	N	K	L	Y	F	U
H	T	P	R	G	E	A	L	G	I	C	E	I	K	A	L	G	F
J	A	G	S	U	I	E	J	Z	E	P	B	V	D	W	M	J	R
U	I	I	E	I	V	W	Z	D	F	B	H	E	R	B	H	V	E
U	N	Q	V	Q	E	P	Q	T	C	O	N	D	W	N	O	R	T
B	O	N	G	E	R	V	R	V	D	W	N	N	D	Z	O	E	U
Y	I	D	B	V	X	S	V	F	H	K	N	V	C	K	T	J	R
A	X	V	D	I	J	H	T	J	M	G	T	R	E	F	C	T	N
W	A	R	P	H	Q	X	K	Y	A	R	Q	V	T	N	S	V	D
J	E	K	F	C	C	E	T	E	J	I	H	L	U	E	W	M	P
P	K	Y	Q	R	C	F	K	M	K	R	R	P	O	I	F	R	D
Y	A	Q	L	A	N	N	W	H	H	L	W	G	R	G	G	T	I

INCOMING

SORT

INDEX

RETURN

PENDING

ROUTE

ARCHIVE

COPY

REVIEW

FILE

RETAIN

ORIGINAL

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VOCABULARY CLUES / Use the word bank on page 1.

1. Arriving for attention or processing

2. Waiting for a decision or action

3. To examine something deliberately

4. To arrange items into defined groups

5. To direct an item toward a destination

6. To place a document in an organized location

7. To create a reference for finding items

8. To preserve material for later reference

9. To keep rather than discard

10. To send or place something back

11. A duplicate of an original

12. The source item from which a copy is made

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SOLUTION / words marked in gray

L	G	X	E	D	N	I	E	J	Z	Q	B	G	Q	Y	R	W	W
R	K	H	V	M	I	N	L	T	K	I	T	N	Z	F	G	W	F
B	B	P	M	U	A	V	N	U	M	H	I	I	H	T	N	G	I
X	U	B	H	R	H	H	E	K	H	I	L	M	A	A	N	A	L
Y	P	Q	R	Q	L	A	N	I	G	I	R	O	L	I	T	A	E
Q	R	B	U	W	C	O	P	Y	P	C	E	C	D	Z	V	H	N
U	E	B	D	K	W	L	T	R	O	S	V	N	K	L	Y	F	U
H	T	P	R	G	E	A	L	G	I	C	E	I	K	A	L	G	F
J	A	G	S	U	I	E	J	Z	E	P	B	V	D	W	M	J	R
U	I	I	E	I	V	W	Z	D	F	B	H	E	R	B	H	V	E
U	N	Q	V	Q	E	P	Q	T	C	O	N	D	W	N	O	R	T
B	O	N	G	E	R	V	R	V	D	W	N	N	D	Z	O	E	U
Y	I	D	B	V	X	S	V	F	H	K	N	V	C	K	T	J	R
A	X	V	D	I	J	H	T	J	M	G	T	R	E	F	C	T	N
W	A	R	P	H	Q	X	K	Y	A	R	Q	V	T	N	S	V	D
J	E	K	F	C	C	E	T	E	J	I	H	L	U	E	W	M	P
P	K	Y	Q	R	C	F	K	M	K	R	R	P	O	I	F	R	D
Y	A	Q	L	A	N	N	W	H	H	L	W	G	R	G	G	T	I

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