

Home Workspace Boundary Plan

FOUR WORKSHEETS / ONE FOCUSED SECTION PER PAGE

Date / reference: _____

Define the task zone

Task name

Usable width

Usable depth

Time window

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Place the inputs

Tools needed

Materials needed

Incoming area

Instructions spot

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Separate the outputs

Work in progress

Completed pieces

Offcuts or leftovers

Items not to move

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Plan the release

Pause location

Return container

Clear table point

Next setup note
