

Errand Route Organizer

FOUR WORKSHEETS / ONE FOCUSED SECTION PER PAGE

Date / reference: _____

Define the outing

Purpose

Starting area

Time window

Task boundary

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List the stops

First destination

Second destination

Third destination

Optional stop

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Prepare each action

Item to take

Action required

Information to confirm

Reference needed

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Set the sequence

Chosen first stop

Dependent stop

Alternative order

Completion note
